

**PLEASE NOTE: THIS COPY OF THE LETTERS HAS BEEN UPDATED AS OF
DECEMBER 17, 2009**

**STATE OF COLORADO
Department of State**

1700 Broadway
Suite 250
Denver, CO 80290



Bernie Buescher
Secretary of State

Judd Choate
Director, Elections Division

December 17, 2009

To: All State Candidates

Re: Important Campaign Finance Information; Filing and TRACER

Dear Candidate:

By now, you have probably heard about the Secretary of State's new campaign finance online filing system, TRACER. The TRACER system will launch on January 4, 2010, and will replace the current online filing system. At that time, all campaign and political finance reports will be filed electronically using the new system. Our aim is to provide an improved filing system for filers and a user-friendly system for the public to locate campaign finance reports and information.

You will receive new login information before January 4, providing you with access to TRACER. Your existing username and password will not work in the new system, and both systems will be off-line between December 23 and January 3 while we transition to the TRACER system. Please contact our office if you do not receive your new login information by January 4, 2010.

All campaign finance reports must be filed electronically beginning in January 2010. Paper filings will no longer be accepted. You will be able to enter campaign finance information into TRACER in three ways: via regular data entry directly into TRACER; using electronic data interchange (EDI) with pre-approved Excel spreadsheets (available on our website); or using EDI with XML. EDI will be available to all filers. EDI is a way in which contributions and expenditures can be managed using spreadsheet templates or XML prior to report filing, and provides an additional data management option for candidates or committees who choose to use it.

Much of our future communication with you will occur via email. The email address we have on file for you is _____. If this is incorrect, or it says "none," please send an email to cpfhelp@sos.state.co.us with updated contact information. Include your name, the name of your committee and registered agent (if you have a candidate committee), the best email address to reach you, a telephone number, and any changes to the mailing address listed above. **If we do not have a current email address for you, you may not receive important messages regarding campaign finance requirements.** If you have a candidate committee, your registered agent has also been sent a copy of this letter.

Because the elected position for which you have an open candidacy or committee—_____—is up for election in 2010, you have been assigned to the "frequent" filing schedule applicable to all candidates running for state office. Your first campaign finance report for 2010 reporting periods will be due

Main Number (303) 894-2200
Administration (303) 860-6900
Fax (303) 869-4860

TDD (303) 869-4867
Web Site www.sos.state.co.us
E-mail cpfhelp@sos.state.co.us

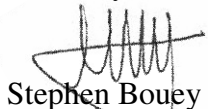
to the Secretary of State on May 3, 2010 unless you notify the Secretary of State that the frequent filing schedule does not apply to you. You may also have a report due January 15, 2010 for the fourth quarter of 2009.

If you are not running for election to this office in 2010, you may opt out of the frequent filing schedule. To switch to an infrequent filing schedule, you must notify the Secretary of State in writing that frequent reporting is not applicable to you. You may do so by returning the enclosed form to our office by fax, email, or mail by December 11, 2009. The next quarterly report for infrequent filers is due April 15, 2010. Please note that by opting out of the frequent filing schedule, you certify to this office that you have no present intent to run for the office named above in 2010, that you are term limited and cannot run for the office named, that you are a former officeholder with no intent to run, or that your office is not up for election in 2010.

We realize that not all potential candidates for the 2010 election have made a decision to run for office at this time. If you change your reporting schedule to the infrequent calendar and indicate that you will not run for office in 2010, and later decide to run for office, you will need to notify the Secretary of State immediately of such change. There is no penalty for making this change if you switched to the infrequent schedule because you had not yet made any decision to run.

Training will be available to help you learn and use the TRACER system. Both web-based training and help within TRACER will be available to you. Furthermore, we have a Support Team to assist you with the use of TRACER. The Campaign Finance Support Team can be reached by email at cpfhelp@sos.state.co.us, or by phone at (303) 894-2200 ext. 6383. Please do not hesitate to contact us with any questions that you have.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Bouey", with a stylized flourish at the end.

Stephen Bouey
Campaign Finance Lead
Campaign and Political Finance Section

Filing Schedule Opt-Out Form

Please use this form if you wish to opt out of the frequent campaign finance reporting schedule for 2010. By submitting this form, you certify under penalty of perjury that you have no present intent to run for the office named.

By signing below, I, _____ (name), hereby certify that I am not running for the office of _____, District of _____ (if applicable) in the 2010 election. Please change my filing schedule from "frequent" to "infrequent." I am aware that as long as I have an open candidate committee, I must continue to file campaign finance reports. There is no penalty for deciding to run for the above-named office at a later date, and returning to a frequent filing schedule.

Please indicate the reason for selecting an infrequent filing schedule:

- ☐ I have no present intent to run for the above-named office in 2010.
- ☐ I am term-limited and cannot run for the above-named office in 2010.
- ☐ I am a former officeholder and have no intent to run for the above-named office in 2010.
- ☐ My office is not up for election in 2010.

Signature: _____

Date: _____

Print Name: _____

Please return this form to the Secretary of State's office by December 11, 2009. You may submit it by fax, email, or mail.

Fax: (303) 869-4861

Email: cpfhelp@sos.state.co.us

Mail: Colorado Secretary of State
Attn: Campaign Finance
1700 Broadway, Suite 270
Denver, CO 80290

STATE OF COLORADO

Department of State

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Bernie Buescher

Secretary of State

Judd Choate

Director, Elections Division

December 17, 2009

To: All County Candidates

Re: Important Campaign Finance Information; Filing and TRACER

Dear Candidate:

As a county candidate, we would like to welcome you as a filer with this office. As a result of recent legislation, all county candidates and candidate committees will file with the Secretary of State beginning January 4, 2010. This date falls at the same time as the introduction of the state's new campaign finance filing system (TRACER), which includes several improvements and enhancements over the previous system. We hope to make this transition seamless and welcome your questions.

Much of our future communication with you will occur via email. The email address we have on file for you is _____. If this is incorrect, or it says "none," please send an email to cpfhelp@sos.state.co.us with updated contact information. Include your name, the name of your committee and registered agent (if you have a candidate committee), the best email address to reach you, a telephone number, and any changes to the mailing address listed above. **If we do not have a current email address for you, you may not receive important messages regarding campaign finance requirements.** If you have a candidate committee, your registered agent has also been sent a copy of this letter.

As part of the new TRACER system, all reports must be filed electronically. We understand this may be a departure from your prior paper filings, but the system is easy to use and provides filing options including entering the data in online or uploading the reports through pre-approved spreadsheet formats. However you choose to enter your campaign finance data, our staff is here to help and the system itself also has built-in help options.

You will receive new login information before January 4, providing you with access to TRACER. Your existing username and password will not work in the new system, and both systems will be off-line between December 23 and January 3 while we transition to the TRACER system. Please contact our office if you do not receive your new login information by January 4, 2010.

Because the elected position for which you have an open candidacy or committee—_____—is up for election in 2010, you have been assigned to the "frequent" filing schedule applicable to all candidates running for a county office. Your first campaign finance report will be due to the Secretary of State on July 20, 2010 unless you notify the Secretary of State that the frequent filing schedule does not apply to you.

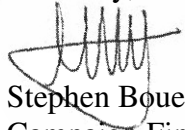
If you are not running for election to this office in 2010, you may opt out of the frequent filing schedule. To switch to an infrequent filing schedule, you must notify the Secretary of State in writing that frequent reporting

is not applicable to you, or your candidate committee if you have one. You may do so by returning the enclosed form to our office by fax, email, or mail by December 11, 2009. The annual report for infrequent filers is due November 1, 2010. Please note that by opting out of the frequent filing schedule, you certify to this office that you have no present intent to run for the office named above in 2010, that you are term limited and cannot run for the office named, that you are a former officeholder with no intent to run, or that your office is not up for election in 2010.

We realize that not all potential candidates for the 2010 election have made a decision to run for office at this time. If you change your reporting schedule to the infrequent calendar and indicate that you will not run for office in 2010, and later decide to run for office, you will need to notify the Secretary of State immediately of such change. There is no penalty for making this change if you switched to the infrequent schedule because you had not yet made any decision to run.

Training will be available to help you learn and use the TRACER system. Both web-based training and help within TRACER will be available to you. Furthermore, we have a Support Team to assist you with the use of TRACER. The Campaign Finance Support Team can be reached by email at cpfhelp@sos.state.co.us, or by phone at (303) 894-2200 ext. 6383. Please do not hesitate to contact us with any questions that you have.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Bouey", with a stylized flourish at the end.

Stephen Bouey
Campaign Finance Lead
Campaign and Political Finance Section

Filing Schedule Opt-Out Form

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By signing below, I, _____ (name), hereby certify that I am not running for the office of _____, District of _____ (if applicable) in the 2010 election. Please change my filing schedule from "frequent" to "infrequent." I am aware that as long as I have an open candidate committee, I must continue to file campaign finance reports. There is no penalty for deciding to run for the above-named office at a later date, and returning to a frequent filing schedule.

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Signature: _____

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Secretary of State

Judd Choate

Director, Elections Division

December 17, 2009

To: All State Candidate Committees

Re: Important Campaign Finance Information; Filing and TRACER

Dear Registered Agent:

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As the registered agent for the above-named candidate committee, there are several important things to be aware of as we implement the new campaign finance filing system and enter a new year. You will receive new login information before January 4, providing you with access to TRACER. Your existing username and password will not work in the new system, and both systems will be off-line between December 23 and January 3 while we transition to the TRACER system. Please contact our office if you do not receive your new login information by January 4, 2010.

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Much of our future communication with you will occur via email. The email address we have on file for you is _____. If this is incorrect, or it says "none," please send an email to cpfhelp@sos.state.co.us with updated contact information. Include your committee name, the name of the registered agent, the best email address to reach you, a telephone number, and any changes to the mailing address listed above. **If we do not have a current email address for your committee, you may not receive important messages regarding your committee.**

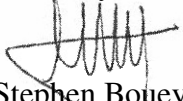
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If the candidate associated with the named committee is not running for election to this office in 2010, you may opt out of the frequent filing schedule. To switch to an infrequent filing schedule, you must notify the Secretary of State in writing that frequent reporting is not applicable to your committee. You may do so by returning the enclosed form to our office by fax, email, or mail by December 11, 2009. The next quarterly report for infrequent filers is due April 15, 2010. Please note that by opting out of the frequent filing schedule, the candidate certifies to this office that he or she has no present intent to run for the office named above in 2010, that he or she is term limited and cannot run for the office named, that the candidate is a former officeholder with no intent to run, or that the named office is not up for election in 2010.

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Stephen Bouey
Campaign Finance Lead
Campaign and Political Finance Section

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Director, Elections Division

December 17, 2009

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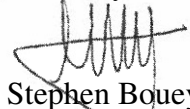
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Sincerely,

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Stephen Bouey
Campaign Finance Lead
Campaign and Political Finance Section

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Bernie Buescher

Secretary of State

Judd Choate

Director, Elections Division

December 17, 2009

To: All State Issue Committees

Re: Important Campaign Finance Information; Filing and TRACER

Dear Registered Agent:

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As the registered agent for the above-named issue committee, there are several important things to be aware of as we implement the new campaign finance filing system and enter the new year. You will receive new login information before January 4, providing you with access to TRACER. Your existing username and password will not work in the new system, and both systems will be off-line between December 23 and January 3 while we transition to the TRACER system. Please contact our office if you do not receive your new login information by January 4, 2010.

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Your issue committee has automatically been assigned to an "infrequent" filing schedule for 2010. The infrequent status applies only to issue committees that have no intention of supporting or opposing ballot measures in the upcoming election, so you will need to take affirmative action to change your filing status if you intend to be active.

If your committee has no intention of supporting or opposing ballot measures in 2010, and you remain on the infrequent filing schedule, the next quarterly report of your committee's activity will be due to the Secretary of State on January 15, 2010. Penalties in the amount of \$50 per day will be imposed for failure to timely file.

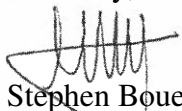
If the issue committee named above intends to support or oppose ballot measures in the 2010 election, you **must** file on the "frequent" reporting schedule. You must notify the Secretary of State prior to your committee status changing to "active," which occurs once your committee has "accepted or made contributions or expenditures in excess of two hundred dollars to support or oppose any ballot issue or ballot question." *See* Art. XXVIII Sec. 2(1)(a) of the Colorado Constitution. If your committee's purpose changes, you are required to notify the Secretary of State within five days of any such change pursuant to Campaign and Political Finance Rule 3.1.

Failure to begin filing on a frequent schedule if your committee is active, failure to change your stated purpose within five days of any change, or failure to file reports on time may subject your committee to enforcement action, including legal complaints and/or penalties of \$50 per day.

You may change your committee filing status at any time online, or by returning the enclosed form to our office by fax, email, or mail. This committee will remain open, and be required to file campaign finance reports, until it is affirmatively closed, regardless of whether or not you accept contributions or make expenditures.

Training will be available to help you learn and use the TRACER system. Both web-based training and help within TRACER will be available to you. Furthermore, we have a Support Team to assist you with the use of TRACER. The Campaign Finance Support Team can be reached by email at cpfhelp@sos.state.co.us, or by phone at (303) 894-2200 ext. 6383. Please do not hesitate to contact us with any questions that you have.

Sincerely,



Stephen Bouey
Campaign Finance Lead
Campaign and Political Finance Section

Form to Opt-In to Frequent Filing

Please use this form if you wish to opt in to the frequent campaign finance reporting schedule for issue committees in 2010. You will need to opt in immediately upon deciding that you will engage, or do engage, in activity to support or oppose ballot issues in the 2010 election. Please see Art. XXVIII Sec. 2(10)(a).

By signing below, I, _____(name), registered agent for the issue committee named _____, acknowledge that this committee intends to support or oppose ballot issues in the 2010 election. Please change my filing schedule from “infrequent” to “frequent.” I am aware that failure to file timely campaign finance disclosure reports will result in penalties of \$50 per day.

Signature of the registered agent:_____ Date:_____

Print name:_____

Please return this form to the Secretary of State’s office prior to supporting or opposing issues that will be or may be on the ballot in the 2010 election, or at the latest immediately upon beginning such advocacy. You may submit it by fax, email, or mail.

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As a county committee, we would like to welcome you as a filer with this office. Centralization, the result of House Bill 09-1357, means that all candidates and committees that previously filed with a county clerk will file with the Secretary of State beginning January 1, 2010. We hope to make this transition seamless and welcome your questions.

Much of our future communication with you will occur via email. The email address we have on file for you is _____. If this is incorrect, or it says "none," please send an email to cpfhelp@sos.state.co.us with updated contact information. Include your committee name, the name of the registered agent, the best email address to reach you, a telephone number, and any changes to the mailing address listed above. **If we do not have a current email address for your committee, you may not receive important messages regarding your committee.**

As the registered agent for the above-named issue committee, there are several important things to be aware of as we implement the new campaign finance filing system and enter a new year. You will receive new login information before January 4, providing you with access to TRACER. Your existing username and password will not work in the new system, and both systems will be off-line between December 23 and January 3 while we transition to the TRACER system. Please contact our office if you do not receive your new login information by January 4, 2010.

All campaign finance reports must be filed electronically beginning in January 2010. Paper filings will no longer be accepted. You will be able to enter campaign finance information into TRACER in three ways: via regular data entry directly into TRACER; using electronic data interchange (EDI) with pre-approved Excel spreadsheets (available on our website); or using EDI with XML. EDI will be available to all filers. EDI is a way in which contributions and expenditures can be managed using spreadsheet templates or XML prior to report filing, and provides an additional data management option for committees who choose to use it.

Your issue committee has automatically been assigned to an "infrequent" filing schedule for 2010. The infrequent status applies only to issue committees that have no intention of supporting or opposing ballot

measures in the upcoming election, so you will need to take affirmative action to change your filing status if you intend to be active.

If your committee has no intention of supporting or opposing ballot measures in 2010, and you remain on the infrequent filing schedule, the annual report of your committee's activity will be due to the Secretary of State on November 1, 2010. Penalties in the amount of \$50 per day will be imposed for failure to timely file.

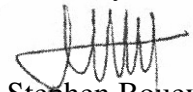
If the issue committee named above intends to support or oppose ballot measures in the 2010 election, you *must* file on the "frequent" reporting schedule. You must notify the Secretary of State prior to your committee status changing to "active," which occurs once your committee has "accepted or made contributions or expenditures in excess of two hundred dollars to support or oppose any ballot issue or ballot question." *See* Art. XXVIII Sec. 2(1)(a) of the Colorado Constitution. If your committee's purpose changes, you are required to notify the Secretary of State within five days of any such change pursuant to Campaign and Political Finance Rule 3.1.

Failure to begin filing on a frequent schedule if your committee is active, failure to change your stated purpose within five days of any change, or failure to file reports on time may subject your committee to enforcement action, including legal complaints and/or penalties of \$50 per day.

You may change your committee filing status at any time online, or by returning the enclosed form to our office by fax, email, or mail. This committee will remain open, and be required to file campaign finance reports, until it is affirmatively closed, regardless of whether or not you accept contributions or make expenditures.

Training will be available to help you learn and use the TRACER system. Both web-based training and help within TRACER will be available to you. Furthermore, we have a Support Team to assist you with the use of TRACER. The Campaign Finance Support Team can be reached by email at cpfhelp@sos.state.co.us, or by phone at (303) 894-2200 ext. 6383. Please do not hesitate to contact us with any questions that you have.

Sincerely,



Stephen Bouey
Campaign Finance Lead
Campaign and Political Finance Section

Form to Opt-In to Frequent Filing

Please use this form if you wish to opt in to the frequent campaign finance reporting schedule for issue committees in 2010. You will need to opt in immediately upon deciding that you will engage, or do engage, in activity to support or oppose ballot issues in the 2010 election. Please see Art. XXVIII Sec. 2(10)(a).

By signing below, I, _____(name), registered agent for the issue committee named _____, acknowledge that this committee intends to support or oppose ballot issues in the 2010 election. Please change my filing schedule from “infrequent” to “frequent.” I am aware that failure to file timely campaign finance disclosure reports will result in penalties of \$50 per day.

Signature of the registered agent:_____ Date:_____

Print name:_____

Please return this form to the Secretary of State’s office prior to supporting or opposing issues that will be or may be on the ballot in the 2010 election, or at the latest immediately upon beginning such advocacy. You may submit it by fax, email, or mail.

Fax: (303) 869-4861

Email: cpfhelp@sos.state.co.us

Mail: Colorado Secretary of State
Attn: Campaign Finance
1700 Broadway, Suite 270
Denver, CO 80290

STATE OF COLORADO

Department of State

1700 Broadway
Suite 250
Denver, CO 80290



Bernie Buescher

Secretary of State

Judd Choate

Director, Elections Division

December 17, 2009

To: All Political Committees and Small Donor Committees

Re: New Campaign Finance Filing System, TRACER

Dear Registered Agent:

By now, you have probably heard about the Secretary of State's new campaign finance online filing system, TRACER. The TRACER system will launch on January 4, 2010, and will replace the current online filing system. At that time, all campaign and political finance reports will be filed electronically using the new system. Our aim is to provide an improved filing system for filers and a user-friendly system for the public to locate campaign finance reports and information.

You will receive new login information before January 4, providing you with access to TRACER. Your existing username and password will not work in the new system, and both systems will be off-line between December 23 and January 3 while we transition to the TRACER system. Contact our office if you do not receive your new login information by January 4, 2010. When you receive your login information, please log on to TRACER to change your PIN and view your filing schedule.

All campaign finance reports must be filed electronically beginning in January 2010. Paper filings will no longer be accepted. You will be able to enter campaign finance information into TRACER in three ways: via regular data entry directly into TRACER; using electronic data interchange (EDI) with pre-approved Excel spreadsheets (available on our website); or using EDI with XML. EDI will be available to all filers. EDI is a way in which contributions and expenditures can be managed using spreadsheet templates or XML prior to report filing, and provides an additional data management option for candidates or committees who choose to use it.

For county committees, we would like to welcome you as filers with this office. Centralization, the result of House Bill 09-1357, means that all committees that previously filed with a county clerk will file with the Secretary of State beginning January 1, 2010. We hope to make this transition seamless and welcome your questions.

Much of our future communication with you will occur via email. The email address we have on file for you is __. If this is incorrect, or it says "none," please send an email to cpfhelp@sos.state.co.us with updated contact information. Include your committee name, the name of the registered agent, the best email address to reach you, a telephone number, and any changes to the mailing address listed above. **If we do not have a current email address for your committee, you may not receive important messages regarding your committee.**

Training will be available to help you learn and use the TRACER system. Both web-based training and help within TRACER will be available to you. Furthermore, we have a Support Team to assist you with the use of TRACER. The Campaign Finance Support Team can be reached by email at cpfhelp@sos.state.co.us, or by phone at (303) 894-2200 ext. 6383. Please do not hesitate to contact us with any questions that you have.

Sincerely,

Stephen Bouey
Campaign Finance Lead
Campaign and Political Finance Section

STATE OF COLORADO

Department of State

1700 Broadway
Suite 250
Denver, CO 80290



Bernie Buescher

Secretary of State

Judd Choate

Director, Elections Division

December 17, 2009

To: All State Political Parties

Re: Important Campaign Finance Information; Filing and TRACER

Dear State Political Party:

By now, you have probably heard about the Secretary of State's new campaign finance online filing system, TRACER. The TRACER system will launch on January 4, 2010, and will replace the current online filing system. At that time, all campaign and political finance reports will be filed electronically using the new system. Our aim is to provide an improved filing system for filers and a user-friendly system for the public to locate campaign finance reports and information.

The enclosed letter has been sent to all of your currently registered candidates, for both statewide and county races. We wanted to make you aware of the change, and solicit your help in ensuring that all of the candidates in your party are aware of the shift to the new TRACER system. For county filers, we also appreciate any assistance you might provide in ensuring that they are aware of centralization, which means that county candidates will file campaign finance reports with the Secretary of State, rather than the county clerk beginning January 1, 2010.

Training will be available to help you and your party's candidates learn and use the TRACER system. Both web-based training and help within TRACER will be available. Furthermore, we have a Support Team to assist with the use of TRACER. The Campaign Finance Support Team can be reached by email at cpfhelp@sos.state.co.us, or by phone at (303) 894-2200 ext. 6383. Please do not hesitate to contact us with any questions that you have.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Bouey".

Stephen Bouey

Campaign Finance Lead

Campaign and Political Finance Section

[Enclosure]

December 17, 2009

To: All State Candidate Committees

Re: Important Campaign Finance Information; Filing and TRACER

Dear Registered Agent:

By now, you have probably heard about the Secretary of State's new campaign finance online filing system, TRACER. The TRACER system will launch on January 4, 2010, and will replace the current online filing system. At that time, all campaign and political finance reports will be filed electronically using the new system. Our aim is to provide an improved filing system for filers and a user-friendly system for the public to locate campaign finance reports and information.

As the registered agent for the above-named candidate committee, there are several important things to be aware of as we implement the new campaign finance filing system and enter a new year. You will receive new login information before January 4, providing you with access to TRACER. Your existing username and password will not work in the new system, and both systems will be off-line between December 23 and January 3 while we transition to the TRACER system. Please contact our office if you do not receive your new login information by January 4, 2010.

All campaign finance reports must be filed electronically beginning in January 2010. Paper filings will not be accepted after that date. You will be able to enter campaign finance information into TRACER in three ways: via regular data entry directly into TRACER; using electronic data interchange (EDI) with pre-approved Excel spreadsheets (available on our website); or using EDI with XML. EDI will be available to all filers. EDI is a way in which contributions and expenditures can be managed using spreadsheet templates or XML prior to report filing, and provides an additional data management option for candidates or committees who choose to use it.

Much of our future communication with you will occur via email. The email address we have on file for you is _____. If this is incorrect, or it says "none," please send an email to cpfhelp@sos.state.co.us with updated contact information. Include your committee name, the name of the registered agent, the best email address to reach you, a telephone number, and any changes to the mailing address listed above. If we do not have a current email address for your committee, you may not receive important messages regarding your committee.

Because the elected position for which you have an open candidate committee—_____—is up for election in 2010, your committee has been assigned to the "frequent" filing schedule applicable to all candidates running for state office. The first report for your committee will be due to the Secretary of State on May 3, 2010 unless you notify the Secretary of State that the frequent filing schedule does not apply to this committee.

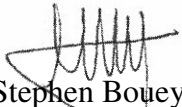
If the candidate associated with the named committee is not running for election to this office in 2010, you may opt out of the frequent filing schedule. To switch to an infrequent filing schedule, you must notify the Secretary of State in writing that frequent reporting is not applicable to your committee. You may do so by returning the enclosed form to our office by fax, email, or mail by December 11, 2009. The next quarterly report for

infrequent filers is due April 15, 2010. Please note that by opting out of the frequent filing schedule, the candidate certifies to this office that he or she has no present intent to run for the office named above in 2010, that he or she is term limited and cannot run for the office named, that the candidate is a former officeholder with no intent to run, or that the named office is not up for election in 2010.

We realize that not all potential candidates for the 2010 election have made a decision to run for office at this time. If you change your reporting schedule to the infrequent calendar and indicate that the candidate associated with this committee will not run for office in 2010, and the candidate later decides to run for office, you will need to notify the Secretary of State immediately of such change. There is no penalty for making this change if you switched to the infrequent schedule because the candidate associated with this committee had not yet made any decision to run.

Training will be available to help you learn and use the TRACER system. Both web-based training and help within TRACER will be available to you. Furthermore, we have a Support Team to assist you with the use of TRACER. The Campaign Finance Support Team can be reached by email at cpfhelp@sos.state.co.us, or by phone at (303) 894-2200 ext. 6383. Please do not hesitate to contact us with any questions that you have.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Bouey", with a stylized flourish at the end.

Stephen Bouey
Campaign Finance Lead
Campaign and Political Finance Section

STATE OF COLORADO

Department of State

1700 Broadway
Suite 250
Denver, CO 80290



Bernie Buescher

Secretary of State

Judd Choate

Director, Elections Division

December 17, 2009

To: All County Political Parties

Re: Important Campaign Finance Information; Filing and TRACER

Dear County Political Party:

By now, you have probably heard about the Secretary of State's new campaign finance online filing system, TRACER. The TRACER system will launch on January 4, 2010, and will replace the current online filing system. At that time, all campaign and political finance reports will be filed electronically using the new system. Our aim is to provide an improved filing system for filers and a user-friendly system for the public to locate campaign finance reports and information.

The enclosed letter has been sent to all of your currently registered candidates for county races. We wanted to make you aware of the change, and solicit your help in ensuring that all of the candidates in your party are aware of the shift to the new TRACER system. For county filers, we also appreciate any assistance you might provide in ensuring that they are aware of centralization, which means that county candidates will file campaign finance reports with the Secretary of State, rather than the county clerk beginning January 1, 2010.

Training will be available to help you and your party's candidates learn and use the TRACER system. Both web-based training and help within TRACER will be available. Furthermore, we have a Support Team to assist with the use of TRACER. The Campaign Finance Support Team can be reached by email at cpfhelp@sos.state.co.us, or by phone at (303) 894-2200 ext. 6383. Please do not hesitate to contact us with any questions that you have.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Bouey".

Stephen Bouey
Campaign Finance Lead
Campaign and Political Finance Section

[Enclosure]

December 17, 2009

To: All County Candidates

Re: Important Campaign Finance Information; Filing and TRACER

Dear Candidate:

As a county candidate, we would like to welcome you as a filer with this office. As a result of recent legislation, all county candidates and candidate committees will file with the Secretary of State beginning January 4, 2010. This date falls at the same time as the introduction of the state's new campaign finance filing system (TRACER), which includes several improvements and enhancements over the previous system. We hope to make this transition seamless and welcome your questions.

Much of our future communication with you will occur via email. The email address we have on file for you is _____. If this is incorrect, or it says "none," please send an email to cpfhelp@sos.state.co.us with updated contact information. Include your name, the name of your committee and registered agent (if you have a candidate committee), the best email address to reach you, a telephone number, and any changes to the mailing address listed above. If we do not have a current email address for you, you may not receive important messages regarding campaign finance requirements. If you have a candidate committee, your registered agent has also been sent a copy of this letter.

As part of the new TRACER system, all reports must be filed electronically. We understand this may be a departure from your prior paper filings, but the system is easy to use and provides filing options including entering the data in online or uploading the reports through pre-approved spreadsheet formats. However you choose to enter your campaign finance data, our staff is here to help and the system itself also has built-in help options.

You will receive new login information before January 4, providing you with access to TRACER. Your existing username and password will not work in the new system, and both systems will be off-line between December 23 and January 3 while we transition to the TRACER system. Please contact our office if you do not receive your new login information by January 4, 2010.

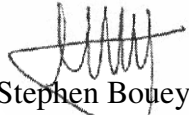
Because the elected position for which you have an open candidacy—_____—is up for election in 2010, you have been assigned to the "frequent" filing schedule applicable to all candidates running for a county office. Your first campaign finance report will be due to the Secretary of State on July 20, 2010 unless you notify the Secretary of State that the frequent filing schedule does not apply to you.

If you are not running for election to this office in 2010, you may opt out of the frequent filing schedule. To switch to an infrequent filing schedule, you must notify the Secretary of State in writing that frequent reporting is not applicable to you, or your candidate committee if you have one. You may do so by returning the enclosed form to our office by fax, email, or mail by December 11, 2009. The annual report for infrequent filers is due November 1, 2010. Please note that by opting out of the frequent filing schedule, you certify to this office that you have no present intent to run for the office named above in 2010, that you are term limited and cannot run for the office named, that you are a former officeholder with no intent to run, or that your office is not up for election in 2010.

We realize that not all potential candidates for the 2010 election have made a decision to run for office at this time. If you change your reporting schedule to the infrequent calendar and indicate that you will not run for office in 2010, and later decide to run for office, you will need to notify the Secretary of State immediately of such change. There is no penalty for making this change if you switched to the infrequent schedule because you had not yet made any decision to run.

Training will be available to help you learn and use the TRACER system. Both web-based training and help within TRACER will be available to you. Furthermore, we have a Support Team to assist you with the use of TRACER. The Campaign Finance Support Team can be reached by email at cpfhelp@sos.state.co.us, or by phone at (303) 894-2200 ext. 6383. Please do not hesitate to contact us with any questions that you have.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Bouey", with a stylized flourish at the end.

Stephen Bouey
Campaign Finance Lead
Campaign and Political Finance Section